

A regular meeting of the Board of Members of Rapidan Service Authority was held on March 19, 2026, at the Orange County Public Safety Building, Orange, VA.

A quorum was present, and the meeting was called to order at 2:00 p.m., followed by the Pledge of Allegiance.

- Present: Members: Coppage, Davies, Elliott, Johnson, Marshall
- Staff: G.M. Clemons, Asst. G.M. Jarrell, MFAS. Franchuck, Nolan Carney
- Attorney: Stefan Calos
- Guests: None

The agenda for the meeting was adopted on a motion by Coppage, seconded by Marshall, and passed on a unanimous voice vote.

In preparation for ratifying the minutes from the February 19, 2026 Board meeting and the March 3 Board retreat, G.M. Clemons indicated that Mr. Nicol's name was misspelled in the draft copy of the March 3 minutes and the error would be corrected. Both sets of minutes were then approved on a motion by Coppage, seconded by Davies, and passed unanimously on a voice vote.

There was no old business, public comment, customer requests, or Board comment.

G.M. Clemons then presented a resolution to add Natalya Franchuck, Manager of Financial and Administrative Services, and David Jarrell, Assistant General Manager, to the current list of Timothy Clemons, General Manager, and Cindy Breeden, as Accountant, of those authorized to open accounts with financial institutions and perform financial transactions on RSA's behalf. On a motion by Elliott, seconded by Coppage, the proposal passed unanimously on a roll call vote.

On a motion by Davies, seconded by Marshall, the Board then adopted the attached Schedule of Proposed Rates as the preliminary schedule of rates to be applied if and when the Town of Gordonsville sewer customers become RSA customers. The preliminary schedule will be presented at a public hearing and will be put into effect either as originally presented or as amended if the Town of Gordonsville sewer customers become customers of RSA. G.M. Clemons suggested that the proposed schedule should be appropriate for the first year and that the Board could revisit the issue in the future if necessary. The motion passed unanimously on a roll call vote.

G.M. Clemons then presented a proposal to reduce the wholesale water rate for sales from RSA to the Town of Gordonsville from \$8.28 to \$8.03 per 1000 gallons for FY 2026. The amount of the reduction is the same that RSA is receiving from the Town of Orange. The Chair pointed out that, in some years, the rate adjustment between RSA and the Town of Gordonsville may not necessarily parallel the rate adjustment between the Town of Orange and RSA. On a motion by Davies, seconded by Coppage, the proposal passed on a unanimous voice vote.

G.M. Clemons noted that RSA had once again been presented with a certificate for Excellence in Financial Reporting for its annual comprehensive financial report for 2024. He indicated that this was the 41st consecutive year that RSA had been recognized in this manner.

G.M. Clemons informed the Board that at the end of the first quarter of 2026 all RSA sites were in compliance with disinfection by-products regulations.

G.M. Clemons then gave his report. RSA is actively recruiting for the public information officer and capital projects manager positions. Two individuals were recently interviewed for the latter position, and RSA is still evaluating whether it has found the right person. Eight firms recently submitted proposals in response to RSA's RFP for Engineering Term Contracts. All of them look like viable possibilities. Staff are currently evaluating the proposals and anticipate bringing a recommendation to the Board at the next meeting. G.M. Clemons mentioned that RSA's Articles of Incorporation are currently in a somewhat piecemeal format and that he is having Attorney Calos look at the possibility of putting them into a single cohesive document. He also informed the Board that the on-site portion of the annual audit has been completed, and he anticipates its presentation to the Board at an upcoming board meeting but not later than June 2026. He then announced that RSA now has four water plant operators with Class 1 licenses (the highest) at the Locust Grove plant and is in better shape in this regard than it has been in a long time. G.M. Clemons closed his report with a brief commentary on RSA's finances, which are where expected for this time of the year. It was suggested that perhaps RSA might include financial information from previous years with its financial sheet to give Board members a better understanding of RSA's financial position each month.

Attorney Calos did not have any additional information to present.

The Board then went into closed session at 2:19 p.m. after unanimously passing on a voice vote a motion made by Coppage, seconded by Marshall, to go into closed session to discuss candidates for General Manager, possible litigation and specific legal matters related to these items. (motion attached)

Upon leaving the closed session at 3:30, Coppage, Davies, Elliot, and Johnson certified that only permissible topics had been discussed during the closed session. Board member Marshall had to leave prior to the certification.

With no further business to discuss, on a motion by Coppage the Board voted unanimously to adjourn at 3:31.



Chairman

RAPIDAN SERVICE AUTHORITY

SCHEDULE OF PROPOSED RATES

As required by Section 15.2-5136 of the Code of Virginia,
The Rapidan Service Authority adopted the following
schedule of proposed rates and fees.

A public hearing will be scheduled for April 16, 2026
at 6:30 P.M. at the Gordonsville Town Hall.

Gordonsville Sewer Rate Schedule

| | <u>Proposed</u> |
|---|-----------------|
| Minimum Charge (0-1000 gallons) | \$30.00 |
| Each Additional 1000 gallons | \$14.00 |
| Non-Metered Accounts Flat Fee (Per EDU) | \$120.00 |

