

A regular meeting of the Board of Members of Rapidan Service Authority was held on April 16, 2026, at the Madison County Administration Building, Madison, VA.

A quorum was present, and the meeting was called to order at 2:00 p.m., followed by the Pledge of Allegiance.

Present:	Members:	Coppage, Davies, Elliott, Johnson, Marshall
	Staff:	G.M. Clemons, Asst. G.M. Jarrell, MFAS Franchuck, Nolan Carney
	Attorney:	Stefan Calos
	Guests:	Bryan Nicol, Mike Snyder, Carty Yowell

The agenda for the meeting was adopted on a motion by Elliott, seconded by Coppage, and passed on a unanimous voice vote.

In preparation for ratifying the minutes from the March 19, 2026 Board meeting, several minor changes were made. A copy of the proposed schedule of rates for Gordonsville was added to the minutes. The words "directly billed" were deleted from the first sentence of the fifth paragraph. The word "should" located four words from the end of the fourth line of that same paragraph was changed to "if," and the first "if" of the sixth line of the same paragraph was deleted. The minutes as amended were then approved on a motion by Davies, seconded by Marshall, and passed unanimously on a voice vote.

There was no old business or public comment. There were no customer requests. During the opportunity for Board comment, Mr. Coppage noted the passing of former RSA Board Chairman Steve Hoffman and suggested that RSA should do something to honor his memory. G.M. Clemons indicated that this had been taken care of.

G.M. Clemons then presented a proposed policy for RSA's selection and procurement of projects under Virginia's Public-Private Education Facilities and Infrastructure Act of 2002 ("PPEA"). The Act provides a framework for government entities in Virginia to collaborate with private partners to plan, finance, build and operate public facilities more efficiently and is a potential tool for RSA in some of its upcoming larger projects. RSA has been approached by individuals regarding potential projects but has been unable to pursue these opportunities because it did not have a suitable policy in place. RSA is requesting that the Board adopt the proposed policy subject to final review and approval by legal counsel. On a motion by Coppage, seconded by Elliott, the Board unanimously approved the proposed policy (subject to approval by legal counsel) on a roll call vote.

Asst. G.M. Jarrell then presented the results of RSA's RFP for term contracts for engineering services. After consideration of the eight proposals it received and interviews with seven of the firms, RSA staff determined that six of them would be suitable for RSA's anticipated needs. Staff is requesting that the Board authorize the General Manager to enter into one-year contracts (renewable up to three times) with these firms, subject to final approval by legal counsel. On a motion by Davies, seconded by Coppage, this request was approved on a unanimous voice vote.

G.M. Clemons then gave his report. There continues to be a drought concern in the Commonwealth, and RSA is in an area designated by DEQ as being in a state of moderate drought. RSA has also recently

experienced odor issues near its Wilderness wastewater treatment plant. This is a common problem during the spring and fall due to changing temperatures. RSA is working on mitigating the effects of the problem, although there is a limit as to what can be done. G.M. Clemons indicated that an improved aeration system (the original is over 20 years old) would probably be helpful. On a positive note, he then announced that RSA has hired a public affairs manager, Adriel Stokes, who is scheduled to begin work on April 30. G.M. Clemons thanked Asst. G.M. Jarrell and MFAS Franchuck for their hard work in finding a suitable individual for the position. He then reminded the Board of the Gordonsville sewer rate hearing that evening at 6:30 p.m. He closed by pointing out the financial sheet included in the Board package. Although staff has not yet been able to incorporate all of Mr. Davies's suggestions into the financial sheet, a line has been added comparing the current and previous years' operating income.

The Board had several questions regarding current and future RSA projects. Mr. Coppage asked about work on the Madison project. Asst. G.M. Jarrell indicated that RSA has all of its permits and demolition has begun. The site work crew has currently been working on the Route 20 vault, but its focus should shift to Madison next week. RSA has a construction easement for the property it needs adjacent to the site and will be having further discussions with the owner regarding acquisition of the property. Mr. Davies asked about the pump station project, and G.M. Clemons indicated that it would be given to one of the term engineering firms to work on. Mr. Davies then asked about the pump truck that was in the Lake of the Woods area on a daily basis. He asked if this was a short-term situation. The pump truck currently visits several of the tanks on a daily basis, but Asst. G.M. Jarrell stated that he hopes that this is a short-term solution. The problem is a loss of vacuum, especially at the ends of lines. Asst. G.M. Jarrell hopes that one of the engineering firms will be able to assist RSA in determining the cause of the problem and pump station upgrades and system improvements that can help. Mr. Marshall asked about the work being done on Route 20. G.M. Clemons indicated that it was the work on the vault and that it is nearly complete.

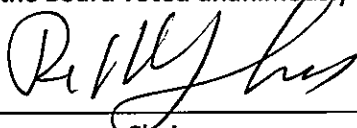
During his report, Attorney Calos indicated that he is still working on PFAS claims and that RSA has received another payment for just over \$10,000. Mr. Calos brought a check with him to today's meeting to give to RSA.

The Board then went into closed session at 2:20 p.m. after unanimously passing on a voice vote a motion made by Coppage, seconded by Elliott, to go into closed session to discuss the selection of a candidate for General Manager, possible litigation and specific legal matters related to these items. (motion attached)

Upon leaving the closed session at 2:52 p.m., each Board member individually certified that only permissible topics had been discussed during the closed session.

Mr. Coppage then moved that the Board amend the agenda to include, under New Business, Item I: Appointment of General Manager. The motion was seconded by Marshall and passed on a unanimous voice vote. Mr. Coppage then moved that, subject to final contract approval, David Jarrell be appointed the new General Manager effective June 27, 2026. The motion was seconded by Davies and passed on a unanimous roll call vote.

With no further business to discuss, on a motion by the Chair, the Board voted unanimously to adjourn at 2:54 p.m.

  
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Chairman

**MOTION TO ENTER INTO CLOSED SESSION AT  
THE REGULAR MEETING OF THE BOARD OF MEMBERS OF THE  
RAPIDAN SERVICE AUTHORITY ON APRIL 16, 2026**

I move that the Board of Members of the Rapidan Service Authority enter into closed session for the following, pursuant to Virginia Code section 2.2-3711(A)(1), (7), and (8), respectively:

**(a) Consideration of the appointment for RSA's general manager position, (b) consultation with legal counsel and briefings by staff members pertaining to probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Board, and (c) consultation with legal counsel regarding specific legal matters related to the foregoing items.**

Motion by: Coppage

Seconded by: Elliott

The motion passed unanimously by voice vote.

**Upon leaving the closed session and entering back into open session, please state the following:**

**Pursuant to Virginia Code § 2.2-3712(D), (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting by the RSA board. Should any members of the board believe that there was a departure from the foregoing requirements, please so state at this time, prior to the vote, and indicate the substance of the departure that, in their judgment, has taken place.**

I would ask each Board Member to certify that the foregoing requirements were met, by saying "AYE".

Coppage	<u>X</u>
Davies	<u>X</u>
Elliott	<u>X</u>
Johnson	<u>X</u>
Marshall	<u>X</u>

All Board Members certified by saying "AYE", except \_\_\_\_\_