

A regular meeting of the Board of Members of Rapidan Service Authority was held on October 16, 2025, at the Madison County Administration Building, Madison, VA.

A quorum was present and the meeting was called to order at 2:00 p.m., followed by the Pledge of Allegiance.

Present:	Members:	Coppage, Davies, Johnson, Marshall (2:06 p.m.)
	Staff:	G.M. Clemons, D.O. Jarrell, D.A. Gaskins
	Attorney:	Stefan Calos (via Zoom)

After moving item 6H of the agenda to the position of 6D and renumbering the other items appropriately, the agenda for the meeting was adopted on a motion by Coppage, seconded by Davies, and passed on a unanimous voice vote.

The minutes of the September 18, 2025 meeting were amended to include the following sentence after the end of the next to last paragraph: **See attached motion and certification.** The minutes were then approved on a motion by Coppage, seconded by Davies, and passed unanimously on a voice vote.

There was no old business or public comment. There were no customer requests. During the opportunity for Board comment, Mr. Coppage reiterated his opinion that the hiring of a PIO would be beneficial to RSA and the public.

On a motion by Davies, seconded by Coppage, at 2:03 p.m. the Board unanimously voted to go into a closed session as permitted by the Code of Virginia for consultation with legal counsel regarding specific legal matters related to RSA policy. Upon leaving the session at 2:13 p.m., Board members individually certified that only permissible topics had been discussed during the session. See attached motion and certification.

The Board then considered adopting a proposed RSA policy regarding signage. There were a couple typos and punctuation errors in the draft which will be corrected and an additional item which Mr. Calos will add regarding proper maintenance requirements. On a motion by Coppage, seconded by Davies, the Board unanimously voted on a voice vote to adopt the proposed policy with the inclusion of the additional language regarding maintenance requirements.

On a motion by Coppage, seconded by Davies and subject to the signage policy just adopted, the Board voted to approve the American Legion's request to erect a sign on RSA property in Madison on a unanimous voice vote.

G.M. Clemons then gave his report. Overall, RSA is in good shape financially and there is nothing out of the norm on the financial report. Mr. Davies asked if there was a chance of making up the current budget deficit in the final quarter, and G.M. Clemons indicated that it was possible but not likely. The wet summer caused anticipated water sales to be down a good deal, but RSA is still in good shape.

Attorney Calos then gave his report. Based on contact from the claims administrator, he is hopeful that there will be one more payment to RSA from the PFAS lawsuit that RSA is involved in.

With no further business to discuss, on a motion by Coppage, seconded by Marshall, the Board voted unanimously to adjourn at 2:21 p.m.


Chairman

**MOTION TO ENTER INTO CLOSED SESSION AT
THE REGULAR MEETING OF THE BOARD OF MEMBERS OF THE
RAPIDAN SERVICE AUTHORITY ON OCTOBER 16, 2025**

I move that the Board of Members of the Rapidan Service Authority enter into closed session for the following, pursuant to Virginia Code section 2.2-3711(A)(8):

Consultation with legal counsel regarding specific legal matters related to RSA policy.

Motion by: Davies

Seconded by: Coppage

The motion passed unanimously by voice vote of Coppage, Davies and Johnson. Member Marshall arrived after the closed session began and participated in the remainder of the closed session and open Board meeting.

Upon leaving the closed session and entering back into open session, please state the following:

Pursuant to Virginia Code § 2.2-3712(D), (i) only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the closed meeting by the RSA board. Should any members of the board believe that there was a departure from the foregoing requirements, please so state at this time, prior to the vote, and indicate the substance of the departure that, in their judgment, has taken place.

I would ask each Board Member to certify that the foregoing requirements were met, by saying "AYE".

Coppage	<u>X</u>
Davies	<u>X</u>
Elliott	<u></u>
Johnson	<u>X</u>
Marshall	<u>X</u>

All Board Members certified by saying "AYE", except _____